Lewis & Clark College Professional Mental Health Counseling & Professional Mental Health Counseling – Specialization in Addictions MHC 580 Practicum in Counseling Syllabus Cover Sheet

Required Objectives:

Professional Counseling Identity (CACREP 2016 Standards)

- 1i. ethical standards of professional counseling organizations and credentialing bodies, and applications of ethical and legal considerations in professional counseling
- 5g. essential interviewing, counseling, and case conceptualization skills
- 51. suicide prevention models and strategies
- 5m. crisis intervention, trauma-informed, and community-based strategies, such as Psychological First Aid
- 7b. methods of effectively preparing for and conducting initial assessment meetings
- 7c. procedures for assessing risk of aggression or danger to others, self-inflicted harm, or suicide
- 7d. procedures for identifying trauma and abuse and for reporting abuse
- 7e. use of assessments for diagnostic and intervention planning purposes

Entry-Level Specialty: Clinical Mental Health Counseling (CACREP 2016 Standards)

- C21. legal and ethical considerations specific to clinical mental health counseling
- C3a. intake interview, mental status evaluation, biopsychosocial history, mental health history, and psychological assessment for treatment planning and caseload management
- C3b. techniques and interventions for prevention and treatment of a broad range of mental health issues
- C3c. strategies for interfacing with the legal system regarding court-referred clients
- C3d. strategies for interfacing with integrated behavioral health care professionals
- C3e. strategies to advocate for persons with mental health issues

Key Required Assignments/Student Learning Outcomes These

Emerging (C)

Can articulate

theoretical

Inadequate/

Fail

Cannot

articulate

As

by:

evidenced

Practicum

Evaluation:

Evaluation and

Remediation

Assessment

Chair

assignments are required for the course, but will not be the only

Proficient (A)

Can articulate

theoretical

<u>requirements/expectations</u>. The chart below lists the assignment, method of submission, and benchmark score/grade. These assignments are set up for upload to Taskstream and/or instructor

Benchmark

Can

articulate

provides rating for assignment. See syllabus for details.

Practicum

Theory and

Goal 1 of 6 Develops an

understanding

Practice

Research into

of counseling theories and develops own theoretical orientation		orientation, and conceptualizes clients consistent with this theory most of the time Score:3	theoretical orientation and begins to connect theory with practice Score: 2 on most items	orientation but cannot connect theory to practice Score: 1 on most items	theoretical orientation Score: 0	Score on item(s) 51,53,54	Review/Referr al to BRC or ARC
	Internship	Articulates theoretical orientation and consistently conceptualizes clients consistent with this theory Score: 3	Can articulate theoretical orientation, and conceptualiz es clients consistent with this theory most of the time Score:2, most items	Can articulate theoretical orientation but cannot connect theory to practice Score: 1 on most or more items	Cannot articulate theoretical orientation Score: 0	Practicum Evaluation: Score on item(s) 51.53,54, 55	Internship Instructor Review/Referr al to BRC or ARC
Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 2 of 6 Human Developme nt							
Demonstrat es and understandi ng of individual and family developmen t.	Practicum	Highly skilled at identifying the impact individual and family development has on the therapeutic process.:Score: 3	Understands the impact of a person's individual and family development on the therapeutic process: Score 2	Is aware of the impact of a person's individual and family development on the therapeutic process Score: 1	Is unable to apply developme ntal theory with clients Score:0	Practicum Evaluation Item 52 Average or above score on CPCE	Assessment Chair Review/Referr al to BRC or ARC
Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 3 of 6							

Understands and applies diagnosis	Practicum	Consistently uses diagnosis as appropriate from a critical theory perspective Score :3	Begins to use diagnosis as appropriate from a critical theory perspective Score:2	Begins to identify client problems using DSM criteria as appropriate Score:1	Inappropria tely uses diagnosis to pathologize client problems or fails to use diagnosis when needed Score: 0	Practicum Evaluation Item 32	Assessment Chair Review/Referr al to BRC or ARC
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Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 4 of 6							
Understands and applies interventions	Practicum	Is able to implement specific interventions consistent with conceptualizat ion Score:3	Is able to identify and implement specific interventions to utilize with adults and/or children & families Score:2 as relevant	Is able to identify specific interventions to utilize with adults and/or children & families Score:1	Is unable to identify specific interventio ns to utilize with adults and/or children & families Score: 0	Practicum Evaluation Item(s) 33, adult 84, child/adol 85, family	Assessment Chair Review/Referr al to BRC or ARC
			•				
Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 5 of 6							
Able to gather client data, conceptualiz e and develop a treatment plan	Practicum	Gathers data, creates conceptualizat ion, and plans treatment to match conceptualizat ion with clear objectives to meet goals Score 3 on all	Gathers data, creates conceptualizati on, and plans treatment to match conceptualizati on) Score 2 on both	Insufficient at one or more of: gathering data, creating conceptualizati on, or writing treatment plans to match conceptualizati on:		MHC: 549 Final tx plan OR MHC A580 Client tx plan AND Practicum evaluation Items 31,34	Assessment Chair Review/Referr al to BRC or ARC
Clinical skill		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Cool 1 of 5						J .	

Goal 1 of 5

Students develop therapeutic communica tions skills emphasize the client- counselor relationship with individuals and families	Practicum	Demonstrat es high level of therapeutic communica tion skills, is able to develop and maintain very strong counseling relationship s Score:3 on all	Demonstrates good level of therapeutic communication skills, is able to develop and maintain good counseling relationshipsSc ore:2 on both	Demonstrate s adequate level of therapeutic communicat ion skills, is able to develop and maintain adequate counseling relationships Score:1	Demonstrat es very low level of therapeutic communica tion skills, is not able to develop and maintain counseling relationship s Score:0	Practicum evaluation Items 41,42	Assessment Chair Review/Referr al to BRC or ARC
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Clinical		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As Evidenced	Evaluation and
skill		(11)				by:	Remediation
Goal 2 of 5							
Students facilitate and manage the counseling process with individuals and families	Practicum Year	Demonstrate s high level of able to facilitate and manage the counseling process across longer periods of time and across many different client populations Score 3 on most	Demonstrates good level of able to facilitate and manage the counseling process across longer periods of time and across several different client populations Score 2 on most	Is beginning to be able to facilitate and manage the counseling process across moderate periods of time and across limited client populations Score 1 on most	Is not able to facilitate and manage the counseling process across periods of time and across many different client populations Score 0 on most	Practicum Evaluation items 44,45,46,47	Assessment Chair Review/Referr al to BRC or ARC
Clinical		Proficient	Benchmark	Emerging	Inadequate/	As	Evaluation
Clinical skill		(A)	(B)	Emerging (C)	Fail	evidenced	and
		` ′	. ,	` /		by:	Remediation
Goal 4 of 5							
	Practicum Year	Score 3 on most	Scores 2 on most	Score 1 on most	Score 0 on most	Practicum EvaluationI tems 70 to 78	Assessment Chair Review/Refer ral to BRC or ARC
Clinical skill		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 5 of 5	D	G 2	g 2	g 1	g ^	D .	
Students develop an understandin	Practicum Year	Score 3 on most	Scores 2 on most	Score 1 on most	Score 0 on most	Practicum Evaluation Items	Assessment Chair Review/Refer

g of the impact of trauma on clients and demonstrate skills in trauma counseling.						67,68,69	ral to BRC or ARC
Self as Counselor		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 1 of 5 Demonstrates awareness of their social locations and impact on their life experiences.	Practicum Year	Demonstrate s ability to address the impact of counselor social locations in therapeutic process Score 3 on both	Demonstrates beginning awareness impact of counselor social locations on therapeutic process Score 2 on both	Is able to identify 1-3 social locations and the impact on personal experience and worldview. Score one on one	Is unable or unwilling to explore own worldview Score 0 on one or both	Practicum evaluation Items 13,57	Assessment Chair Review/Referral to BRC or ARC
Self as Counselor		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 2 of 5						by.	Remediation
Demonstrates ability to explore how personal experiences, thoughts, and feelings impact counse ling with clients.	Practicum	Demonstrate s self awareness and emotional stability. Immerging use of self in therapeutic process, uses supervision to continue growth. Score 3	Demonstrates self awareness and emotional stability and a beginning understanding of impact of self in relationships with clients, seeks assistance for continued learning,. Score 2	Demonstrat es self awareness and willingness to address/rem ediate problems. Score 1	Student demonstrates lack of self awareness that impedes learning or client care. Score 0	Practicum Evaluation Item 48	Assessment Chair Review/Referral to BRC or ARC
Self as Counselor		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 3 of 5 Maintains self care	Practicum	Demonstrates ability to maintain personal	Demonstrates ability to perform adequate self	Begins to use self care plan, learns to adapt plan	Engages in inadequate self care that impedes	Practicum Evaluation Items 14,24	Assessment Chair Review/Referral to BRC or ARC

	wellness to optimize professional competence. Recognizes and proactively addresses early signs of burnout. Score 3 on both	care to enhance personal wellness and ability to attend to professional responsibilities. Recognizes signs of burn out before client care is impacted. Score 2 on both	when needed, and seeks supervision and personal therapy as needed. Score on one or more	learning ability or client care. Score 0 on one or more			
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Self as Counselor		Proficient (A)	Benchmark (B)	Emergin g (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
Goal 4 of 5							
Demonstrates awareness of competence and limitations	Practicum	Demonstrat e s clear awareness of competence and limitations, uses multiple channels to learn/grow (e.g. supervisor , literature search,	Demonstrate s basic awareness of competence and limitations and seeks supervisory support	Is under confident or inconsistent in awareness of limitations, unsure when to seek supervision	Overestimates competence does not recognize limitations	Practicum Evaluation Item 25	Assessment Chair Review/Referral to BRC or ARC

Self as Counselor		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Evaluation and Remediation
PQE Critical Items: Openness to supervision	Practicum	Develops clear supervisory working alliance with faculty, supervisors and peers. Able to determine when/how to express opinions differing from supervisor and to work toward resolution. Score 3 on both	Seeks supervision from faculty, supervisors and peers. Utilizes supervision to grow and develop. Score 2 on both	Same as above Score 1 on one or more	Same as above Score 0 on one or more	Practicum Evaluation Items 6,27	Assessment Chair Review/Referral to BRC or ARC

Multicultural Proficient Benchmark Emergin Inad	lequate/ As Evaluation
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Competence		(A)	(B)	g (C)	Fail	evidenced	and
						by:	Remediation
Goal 1 of 4							
Students develop awareness of the effect of power, privilege, and difference and their own cultural attitudes, beliefs,	Practicum	Addresses impact of therapist cultural attitudes and beliefs on therapeutic process with client either directly with client or in tx planning as appropriate Score 3 on both	Understands how therapist cultural attitudes and beliefs impact relationship and therapeutic process with client, begins to develop strategies to address impact Score 2 on both	Understands how therapist cultural attitudes and beliefs may impact relationship and therapeutic process with client with supervisor assistance. Score 1 on one or more	Fails to recognize how therapist cultural attitudes and beliefs impacts relationship and therapeutic process with client, and impedes client care. Score 0 on one or more	Practicum Evaluation Item 15,58	Assessment Chair Review/Referr al to BRC or ARC
Multicultural		Proficient	Benchmark	Emergin	Inadequate/	As	Evaluation
Competence		(A)	(B)	g (C)	Fail	evidenced	and
Competence		(11)	(D)	5(0)	T uii	by:	Remediation
Goal 2 of 4						by.	Remediation
PQE Critical items: Responsibility Item 5 Students will demonstrate the ability to engage in dialogue with people who carry or hold other perspectives in ways that show respect for the other persons and other points of view. Integrity Items 3,4,5 Respect for others	Practicum		Score of 2 on most	Score of 1 on most	Score of 0 on most	Practicum Evaluation: Disposition s 4, 10, 11	Assessment Chair Review/Referral to BRC or ARC

Multicultural Competence		Proficient (A)	Benchmark (B)	Emergin g (C)	Inadequate/ Fail	As evidenced	Evaluation and
						by:	Remediation
Goal 3 of 4							
Students	Practicum	Recognizes	Recognizes	Recognizes	Fails to	Practicum	Assessment
recognize		client	client	, with	acknowledge	Evaluation	Chair
limitations of		worldview,	worldview,	supervisor	client	Items 16,60	Review/Referral
theory and		social	social	assistance,	worldview,	10,00	to BRC or ARC
research to		locations,	locations, and	client	social		

apply to all	ar	nd culture	culture and	worldview,	locations,	
people and	ar	nd the	the impact on	social	culture and	
demonstrates	in	mpact on	client	locations,	the impact on	
awareness of	cl	lient	problems and	culture and	client	
need to adapt to	pı	roblems,	adapts	the impact	problems	
individual client	ar	nd adapts	treatment	on client	Score 0 on	
worldview,	tre	reatment	with	problems	one or more	
culture and	ac	ccordingly.	supervisor	Scores 1 on		
social location.	So	core 3 on	assistance	one or		
	bo	oth	Score 2 on	more		
			both			

Multicultura		Proficient	Benchmark	Emergin	Inadequate/	As	Evaluation
1		(A)	(B)	g (C)	Fail	evidenced	and
Competence						by:	Remediation
Goal 4 of 4							
Learns strategies for working with gender and gender spectrum issues, diverse populations, ethnic and other non- dominant groups.	Practicum	Score 3	Score 2	Score 1	Score 0	Practicum Evaluation: Item 61	Assessment Chair Review/Referral to BRC or ARC

Professional Identity		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequ ate/Fail	As evidenced	Evaluation and
Į.						by:	Remediation
Goal 4 of 6							
Demonstrates ability to complete a career assessment and give feedback to client in role play	Practicum Year	Scores Effective or above in all 5 areas assessed	Scores: Effective (3) or above in 4 of 5 areas assessed	Scores below 3 in 2 or more areas assessed		MHC 540 Triad role play assignment Practicum Evaluation Item 39	Assessment Chair Review/Referral to BRC or ARC

Professional		Proficient	Benchmark	Emerging	Inadequa	As	Evaluation
Identity		(A)	(B)	(C)	te/Fail	evidenced	and
						by:	Remediation
Goal 5 of 6							
Demonstrates	Practicum					Practicum	Assessment
Understanding						Evaluation	Chair
of roles &							Review/Referral to BRC or ARC
functions of							to BRC of ARC

mental health				
counselors				

Ethical Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequate/ Fail	As evidenced by:	Review and Remediation
Goal 1 of 1							
Understands, and follows ethical standards	Practicum	Demonstrates a strong understanding and commitment to ethical standards, recognizes ethical issues independently, demonstrates ability to recognizes and remediates ethical errors with supervisor consultation. Score 3 on all	Demonstrates an understanding of and commitment to ethical standards, recognizes ethical issues independently, recognizes and remediates errors with supervisor assistance. Score 2 on all	Demonstrates an understanding of and commitment to ethical standards, begins to recognize ethical issues with supervision, may make ethical errors without awareness Score 1 on one or more	Does not demonstrate an understanding of ACA Code of Ethics, or does not recognize practical applications. Attempts to hide mistakes or lacks openness to supervision. Score 0 on any	Practicum Evaluation Items: 1,9,28,29,30	Practicum instructor review. Referral to ARC if not at benchmark by the end of Practicum II

MHC and MHCA 580—Practicum in Counseling

Amy Rees, Ph. D. Rm 333 Rogers Hall 503-768-6074 (office) Office hours:
Wednesday 1-3
Please call office to schedule

arees@lclark.edu

Class Format: Class will be held on Zoom this semester due to COVID. Please follow all graduate school and program guidelines for online instruction. Campus is open for students to access computer labs as needed. Please see campus guidelines for safety protocols.

Zoom Classes: I will have the Zoom sessions open 15 minutes prior to class start time, please come early to hang out with each other! Focus and participation in class is expected just as it would be if we were in person. Please do not engage in other activities during class time that are unrelated to the class activity. This is not a passive learning course, it's interactive and group oriented. When your classmates are speaking they will appreciate being able to see that you are listening. Attending to your non-verbal behaviors online (smiles, nods, eye contact) contributes to everyone feeling like a part of the community.

Online Class Expectations: From the program handbook

Norms for Synchronous class meetings:

- Log on to Zoom at least 5-10 minutes in advance in case of any technical or logistical issues and also to enable the assignment to breakout groups prior to the beginning of class.
- If you'd like to add your pronouns to your Zoom window, write them next to your name in your profile.
- Locate yourself in a place with little to no background noise and disruption.
- Turn your camera on unless you've spoken with your instructor about camera use.
- Make sure there is adequate lighting so that you can be seen.
- Use headphones/earbuds if needed to minimize background noise.
- Decide how you will take notes while keeping Zoom screen open.
- Remain on mute unless speaking or otherwise instructed.
- If you are having technical difficulties, or know you will be late, make sure to send a google chat/email to the professor BEFORE class begins.
- Be aware of issues involving confidentiality, especially for practicum and internship.
- Any pets that interrupt should be introduced; you are encouraged to call them your colleague.

Course Description: This class is designed to provide instruction and supervision to first and second semester practicum students working with clients at the Lewis and Clark Community Counseling Center. Students will preserve live supervision and feedback as

designated by CACREP requirements. The focus of the class will be to provide ethical and competent client care while working within the parameters of time (typically one semester), student theoretical orientation and client issues/goals. Skills that will receive particular attention will include developing a therapeutic relationship, counselor empathy and compassion. The recognition of the impact of race, culture, gender, sexual orientation and poverty as well as other societal and political influences that define the context of the therapeutic relationship will be highlighted as well. A beginning knowledge of client assessment and the development of treatment planning (including articulating the goals, objectives and interventions) will be developed. The establishment of a self-care practice and development of professional boundaries will be central as students become aware of countertransference and vicarious trauma while growing professionally as a counselor.

<u>Catalog description</u>: Working with clients in the practicum clinic, agency or school setting (eight to 10 hours per week, 100 hours total) under intensive supervision from CPSY faculty, developing the therapeutic relationship and basic counseling competencies. Students are expected to demonstrate personal characteristics and professional conduct necessary for effective, ethical counseling. [Up to] two semesters, 3 credit hour each required.

Note: If you have a disability that may impact your academic performance, you may request accommodations by submitting documentation to the Student Support Services Office in the Albany Quadrangle (x7156). After you have submitted documentation and filled out paperwork there for the current semester requesting accommodations, staff in that office will notify me of the accommodations for which you are eligible.

Textbook: Course readings and resources may be posted to the course Moodle page.

All students must also purchase an IronKey hardware-encrypted Basic series flash drive, s250 and d250 or higher, if they will be working on client-related material away from the clinic.

Course Requirements: To successfully complete the clinical practicum, the student must satisfactorily complete a minimum of 100 clock-hours of counseling activities with at least 40 of these hours in direct contact with clients over the two semesters of practicum. Students must keep approved and complete documentation of client sessions and other documentation required by the Lewis and Clark Counseling Center. Students must receive minimal 1s and no 0s on the Professional Qualities Evaluation and must perform at a satisfactory level on the Practicum Evaluation Form. Activities that can be counted toward the 100 hours may include such professional activities as consultation, coordination, supervision, documentation, case conceptualization, and research/study/learning related to counseling or client issues. In the course of completing these activities, the student will be expected to demonstrate a wide variety of counseling techniques and communication skills. At the end of the semester, the student must document the amount of time they were engaged in these activities, and submit to your instructor.

Additionally, students will be required to transcribe one whole session with a client during Practicum I or Practicum II (if you did not complete a transcript in Practicum I). The transcription and a transcription-response reflective paper (minimum of five pages) will be due at the end of the semester.

This requirement is waived as long as the clinic is in COVID closure.

Practicum II Students Only:

Those who will be full-time Practicum II students are *required* to take the Counselor Preparation Comprehensive Examination (CPCE) or another comprehensive exam adopted by the program, that will be offered on the Lewis & Clark campus. The test is approximately 4 hours long and will be administered by Lewis and Clark staff. Part-time students will work with their advisor on the most appropriate timing to take the CPCE.

<u>Grading</u>: This class is graded using Credit/No Credit. Each student will be evaluated in the areas of counseling competence including use effective use of micro skills, theoretical knowledge, self-awareness, and ethical practice. Case presentations during group supervision, case conceptualization, effectiveness of oral and written communication, as well as openness to feedback and supervision will all be considered in the grade. Evaluation methods may include (any and/or all) written work, observation, tape or audio review, transcriptions, case presentations, supervisor evaluations and in class participation along with timely completion of all class assignments. Evaluation of satisfactory performance will be made by your instructor.

Additional notes about grades:

- The instructor will make final decisions about grading.
- Failure to complete class requirements may include a deferred grade as well as the possible enrollment in an additional semester of practicum.
- Failure to complete the required number of direct service hours in a

- semester may result in a deferred grade with the possible enrollment in an additional semester of practicum.
- If your direct hours are low, you are strongly encouraged to pursue a secondary practicum! See your instructor of record for more info
- Failure to follow Ethical Guidelines of the profession will require a meeting to determine the next steps for addressing the concerns.
- Some students require more than two semesters of practicum to develop and demonstrate the requirements of a master's level counselor.
- Students must be ready to move onto Internship in order to pass Practicum.
- Occasionally personal issues or life events will make it impossible for a student to move forward in their growth as a counselor and they will be encouraged or required to take some time off for self care.

Ethical Guidelines: Students are expected to follow the ethical guidelines put forth by the American Counseling Association and to seek supervision when there is case confusion or an ethical dilemma to be resolved. Failure to follow ethical guidelines and/or non-disclosure of ethical problems and the seeking of appropriate supervision may result in dismissal from the practicum and/or counseling program. To follow ethical guidelines in relation to clients and to respect the work of our peers it is of fundamental importance that the contents of group discussion be regarded as absolutely confidential.

<u>Confidentiality and Informed Consent</u>: Students will make their clients aware they are enrolled in the M.A. or M.S. program in Professional Mental Health Counseling at Lewis and Clark College and that they are working under supervision. Clients should know that they are being observed and videotaped and that the counseling experience will be discussed for training purposes.

Informed Consent, Professional Disclosure Statement, and other forms will be used with all clients that delineate what information about them will be used (and how it will be protected) and for what purpose. Clients under the age of 14 must have the forms signed by a parent or legal guardian. This informed consent is required in addition to any of the other forms. Students will be vigilant in keeping records and tapes secure during transportation for the purpose of keeping client information confidential.

<u>Mandated Reporting</u>: Students will make mandated reports in accordance with Oregon law. Any questions about what constitutes a report or how to make a report should be immediately discussed with your instructor or the back-up supervisor. Students will utilize policies and forms related to making mandated reports as provided at the Lewis and Clark Community Counseling Center.

Attendance:

• It is essential that students attend each class session to receive credit for the required supervision and to provide reliable, ethical, and competent client care.

- Any missed classes will require make-up work including any of the following; written work including research, transcript of counseling session and professional reading with written review.
- Any "planned absences" must be discussed with and approved by the course professor at least two weeks in advance of the absence.
- In case of illness and true emergencies, please notify site supervisor, center supervisor, and your client as soon as possible.
- More than one absence a semester could result in a failure to complete the class.
- Any <u>unexcused</u> absences or failure to notify supervisors of absences will also result in the loss of supervision credit and counseling hours for that week as well as a meeting with the campus supervisor to determine outcome which might include receiving a failing grade for the class.
 Late to class: More than 20 minutes will require make-up work at the discretion of the professor. Please implement the necessary boundaries for leaving work or internship sites on time. Arriving late impacts the work of your classmates.

Laptops and Cell Phones: Due the experiential nature of the class laptops may be used only when designated by the instructor. Cell phones must be silenced and text messaging is not allowed during class time. If there is an emergency you may exit the class to use your cell. Laptops and cells phones may of course be used on breaks.

Students with Disabilities

If you have a disability that may impact your academic performance, you may request accommodations by submitting documentation to the Student Support Services Office in Albany Quadrangle (503-768-7192). After you have submitted documentation and filled out paperwork there for the current semester requesting accommodations, staff in that office will notify me of the accommodations for which you are eligible.

<u>Initial course topics to be addressed in supervision and in Moodle</u> readings. This list will grow as the semester continues.

- 1. Documentation of hours
- 2. Professional Self-Disclosure Statements
- 3. Required documentation
- 4. Intakes/Assessment (client issues and contextual/societal issues)
- 5. Time-limited, theoretically consistent treatment planning
- 6. Assessment of suicide and suicide contracts
- 7. Safety planning

Schedule: M 1/11, 2/1, 2/15, 3/1, 3/15, 4/5, 4/19

<u>Jan 11:</u> Introductions, syllabus review, documentation review, care notes and intake assessments

Feb 1; Case Presentations

Feb 15 Case Presentations

March 1 Case presentations

March 15 Case Presentations

April 5: Case presentations

April 19: Case presentations