

## **Graduate School of Education and Counseling**

### **Graduate Student/Faculty Research Fund Application 2020-21**

#### **(1) The Graduate Student/Faculty Research Fund program**

- This fund is designed to support the participation of graduate students in faculty research projects. Current graduate students may receive up to \$1,000 to perform research-related duties under the supervision of a Graduate School faculty member.
- Students will be compensated at the rate of \$15/hour; thus the maximum individual award is 67 hours of labor (per student). Available funds are limited and it may not be possible to fund all applications. All funds must be expended within the fiscal year in which they are awarded. All hours must be worked and paid by the end of the fiscal year, May 31, 2021.
- Compensated duties may include a wide range of research or project-related activities, including: data collection and analysis; literature reviews and other background research; and co-authoring or co-creating the final product of a scholarly project. The key requirement is that the student(s) be involved in a clearly identified scholarly project and perform tasks a researcher would ordinarily undertake.
- In keeping with the program's aim to promote student learning and growth, as well as to support faculty research, student involvement may not consist of tasks ordinarily assigned to work study students (e.g., photocopying, filing, or similar clerical responsibilities).
- Proposed projects may include requests for more than one student to participate. However, assistantships will be awarded on a student-by-student basis and any project proposed with multiple research assistants must be capable of proceeding with the award of a **single** assistantship.
- A faculty member initiates the application process, as described below.

#### **(2) Application process and requirements.** Faculty members applying for funds to support a graduate student should submit a proposal that includes the following items.

- Section One: Faculty name, title of project, and brief abstract
- Section Two: project goals and description of central activities
  - A clear statement of the goals the project is intended to achieve and their significance.
  - A description of project's central activities, including a timeline for their completion.
- Section Three: student(s) participating and their role(s)
  - The name(s) of the student(s) participating in the project **must** be given in the application, along with the program in which they are enrolled and anticipated graduation date.
  - A detailed description of the duties the student(s) will perform, the hours required to perform each of them, and how this work will contribute to the completion of the project
- Section Four: budget (number of students, number of hours, total amount requested).

#### **(3) Criteria for award**

- Quality of experience provided for the student(s)
- Significance of potential research results
- Potential for advancing the research program of the faculty member
- Potential contribution to GSEC program development and/or the Graduate School's mission
- Quality of application materials submitted

#### **(4) Application details**

- All materials should be submitted to graddean@lclark.edu by the deadline given below
- Deadline for submissions: November 1, 2020
- Proposals will be reviewed by the Dean and Associate Dean of the Graduate School.