Lewis & Clark College

Professional Mental Health Counseling & Professional Mental Health Counseling – Specialization in Addictions MHC 582/583

Mental Health Internship Syllabus Cover Sheet

Required Objectives:

Professional Counseling Identity (CACREP 2016 Standards)

- 1e. advocacy processes needed to address institutional and social barriers that impede access, equity, and success for clients.
- 1i. ethical standards of professional counseling organizations and credentialing bodies, and applications of ethical and legal considerations in professional counseling
- 1l. self-care strategies appropriate to the counselor role
- 2h. strategies for identifying and eliminating barriers, prejudices, and processes of intentional and unintentional oppression and discrimination.
- 3c. theories of normal and abnormal personality development
- 3d. theories and etiology of addictions and addictive behaviors
- 3e. biological, neurological, and physiological factors that affect human development, functioning, and behavior
- 5b. a systems approach to conceptualizing clients
- 5c. theories, models, and strategies for understanding and practicing consultation
- 5f. counselor characteristics and behaviors that influence the counseling process
- 5g. essential interviewing and counseling skills
- 5k. strategies to promote client understanding of and access to a variety of community based resources
- 51. suicide prevention models and strategies
- 5m. crisis intervention, trauma-informed, and community-based strategies, such as Psychological First Aid
- 7b. methods of effectively preparing for and conducting initial assessment meetings
- 7c. procdeures for assessing risk of aggression or danger to others, self-inflicted harm, or suicide

- 7d. procedures for identifying trauma and abuse and for reporting abuse
- 7e. use of assessments for diagnostic and intervention planning purposes
- 7m. ethical and culturally relevant strategies for selecting, administering, and interpreting assessment and test results
- 8b. identification of evidence-based counseling practices
- 8d. development of outcome measures for counseling programs
- 8i. analysis and use of data in counseling

Entry-Level Specialty: Clinical Mental Health Counseling (CACREP 2016 Standards)

- C2a. roles and settings of clinical mental health counselors.
- C2e. potential for substance use disorders to mimic and/or co-occur with a variety of neurological, medical, and psychological disorders
- C2I. legal and ethical considerations specific to clinical mental health counseling
- C2m. record keeping, third party reimbursement, and other practice and management issues in clinical mental health counseling
- C3a. intake interview, mental status evaluation, biopsychosocial history, mental health history, and psychological assessment for treatment planning and caseload management
- C3b. techniques and interventions for prevention and treatment of a broad range of mental health issues
- C3c. strategies for interfacing with the legal system regarding court-referred clients
- C3d. strategies for interfacing with integrated behavioral health care professionals
- C3e. strategies to advocate for persons with mental health issues

Key Required Assignments/Student Learning Outcomes

Benchmark Emerging

Inadequat As

Evaluation

These assignments are required for the course, but will not be the only

Proficient (A)

Theory and

<u>requirements/expectations</u>. The chart below lists the assignment, method of submission, and benchmark score/grade. These assignments are set up for upload to Taskstream and/or instructor provides rating for assignment. See syllabus for details.

Research into Practice		Troncione (ir)	(B)	(C)	e/Fail	evidenced by:	and Remediatio
Goal 2 of 6 Human Development							
Demonstrates an understanding of individual and family development	Internshi p	Highly skilled at identifying the impact individual and family development has on the therapeutic process.:Score: 3	Understand s the impact of a person's individual and family developmen t on the therapeutic process: Score 2	Is aware of the impact of a person's individual and family developmen t on the therapeutic process Score: 1	Is unable to apply developme ntal theory with clients Score:0	Internship Evaluation Item 52	Internship Instructor Review/Ref erral to BRC or ARC
Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidenced by:	Evaluation and Remediatio n
Goal 3 of 6							
Understands and applies diagnosis	Internshi p	Uses DSM to diagnose clients, integrates into treatment plan, does not rely only on diagnosis for treatment plan Score:3	Uses DSM to diagnose clients, integrates into treatment plan Score: 2	Unable to diagnose clients, inappropria tely applies diagnosis Score: 1	Inappropri ately uses diagnosis to pathologiz e client problems or fails to use diagnosis when needed Score: 0	Internship evaluation Item 35	Internship Instructor Review/Ref erral to BRC or ARC
Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidenced by:	Evaluation and Remediatio n
Goal 4 of 6 Understands and	Internshi	Skillfully	Consistently	Begins to	Fails to	Internship	Internship
applies interventions	p	implements a range of interventions with adults Score:3	implements a range of interventio ns with adults Score:2 as relev.	implement a range of interventio ns with adults Score: 1	implement a range of interventio ns with adults Score: 0	Evaluation 37, adult 84, child/adol 85, family	Instructor Review/Ref erral to BRC or ARC

Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidenced by:	Evaluation and Remediatio n
Goal 5 of 6 Able to gather client data, conceptualize and develop a treatment plan	Internshi p	Demonstrate s high skill at completing intakes and treatment plans consistent with site expectations	Completes intakes and treatment plans consistent with site expectations Score 2 on both	Fails to complete intakes and treatment plans consistent with site expectatio		Internship evaluation items 31,34,38	Internship Instructor Review/Ref erral to BRC or ARC
		Score 3 on all		ns			

Theory and Research into Practice		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidenced by:	Evaluation and Remediatio n
Goal 6 of 6 Students develop treatment plans and interventions consistent with their own theoretical orientation, a critical evaluation of the literature, client mental health needs and goals in counseling, diagnosis, and best practices in the profession.	Internship	Develops well integrated treatment plans that meet client mental health needs, diagnosis, and goals in counseling that is consistent with student theoretical orientation, evaluation of the literature,	Develops treatment plans that meet client mental health needs, diagnosis and goals in counseling. Consistency with theoretical orientation, evaluation of the literature and best practices in the profession	Develops treatment plans that meet client needs, but inadequate ly address other areas. Score :1	Does not develop tx plans or develops tx plans that focus on one aspect of client and or one interventio n Score: 0	Internship Case Presentatio n AND Internship Evaluation Item 40	
		and best practices in the profession.	adequate. Score: 2				

Clinical skill	Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediatio n
Goal 1 of 5						

Students develop therapeutic communicati ons skills emphasize the client- counselor relationship with individuals and families	Internshi p Year /Graduati on	Demonstrate s high level of therapeutic communicati on skills, is able to develop and maintain very strong counseling relationships Score 3 on all	Demonstrate s good level of therapeutic communicati on skills, is able to develop and maintain very strong counseling relationships Score 2 on most	Demonstrate s adequate level of therapeutic communicati on skills, is able to develop and maintain adequate counseling relationships Score 1 on most	Demonstra tes very low level of therapeuti c communic ation skills, is not able to develop and maintain counseling relationshi ps 0 on most	Internshi p evaluatio n Items 41,42,50	Internship Instructor Review/Refe rral to BRC or ARC
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Clinical skill		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As Evidence d by:	Evaluation and Remediatio n
Goal 2 of 5 Students facilitate and manage the	Internship Year /Graduation	Demonstrate s high level of able to	Demonstrates good level of able to	Is beginning to be able to facilitate and	Is not able to facilitate and manage	Internship evaluation items	Internship Instructor Review/Refe
manage the counseling process with individuals and families	/Graduation	of able to facilitate and manage the counseling process across longer periods of time and across many	able to facilitate and manage the counseling process across longer periods of time and across several different	facilitate and manage the counseling process across moderate periods of time and across limited client	and manage the counseling process across periods of time and across many	items 44,45,46,4 7,49	Review/Refe rral to BRC or ARC
		different client populations Score 3 on most	client populations Score 2 on most	populations Score 1 on most	different client populations Score 0 on most		

Clinical skill		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediatio n
Goal 3 of 5							
Students develop an understanding of group development, dynamics, counseling theories, group counseling methods and skills, and	Internshi p Year	Score 3 on most	Scores 2 on most	Score 1 on most	Score 0 on most	Internshi p evaluatio n:items 63,64,65, 66	Internship Instructor Review/Refe rral to BRC or ARC

other group				
work				
approaches.				

Clinical skill		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediatio n
Goal 4 of 5 Students develop an understanding of addiction and co- occurring disorders and counseling skills with clients with addiction and co-occurring disorders.	Internshi p Year	Score 3 on most	Scores 2 on most	Score 1 on most	Score 0 on most	Internshi p evaluatio n:items 70-78	Internship Instructor Review/Refe rral to BRC or ARC

Clinical skill		Proficient (A)	Benchmark (B)	Emerging (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediatio n
Goal 5 of 5							
Students develop an understanding of the impact of trauma on clients and demonstrate skills in trauma counseling.	Internshi p Year	Score 3 on most	Scores 2 on most	Score 1 on most	Score 0 on most	Internshi p evaluatio n:items 67,68.69	Internship Instructor Review/Refe rral to BRC or ARC

Self as Counselor		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 1 of 5							
Demonstrates awareness of their social locations and impact on their life experiences.	Internship Year/Grad uation	Demonstrat es high level of skill in negotiating impact of counselor social locations on therapeutic process. Score 3 on most	Demonstrate s ability to address the impact of counselor social locations in therapeutic process Score 2 on most	Is able to identify multiple social locations and the impact on personal experience as well as how these impact	Is unable or unwilling to explore own worldview Score 0 on one or more	Internship evaluation Items 13,57,59	Internship Instructor Review/Referr al to BRC or ARC

				personal and professiona I worldview Score 1 on most			
Self as Counselor		Proficient (A)	Benchmar k (B)	Emerging (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 2 of 5					0. 1		
Demonstrates ability to explore how personal experiences, thoughts, and feelings impact counseli ng with clients.	Internship	Demonstrates awareness of self, emotional stability, impact of self in the therapeutic relationship, dealing with countertransf erence, and an understanding of need for lifelong learning Score 3	Demonstrates self awareness and emotional stability. Immerging use of self in therapeutic process, uses supervision to continue growth. Sore 2	Demonstrate s self awareness and emotional stability. Immerging use of self in therapeutic process, uses supervision to continue growth Score 1	Student demonstrate s lack of self awareness that impedes learning or client care. Score 0	Internship Evaluation Item 48B	Internship Instructor Review/Referr al to BRC or ARC
Self as		Day Cining	D	F	To a da socat	Ι Δ -	Farala ati an
Counselor		Proficient (A)	Benchmar k (B)	Emerging (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 3 of 5							
Maintains self care	Internship year	Demonstrates ability to maintain personal wellness to optimize professional competence. Recognizes and proactively addresses early signs of burnout.	Demonstrates ability to perform adequate self care to enhance personal wellness and ability to attend to professional responsibilities. Recognizes signs of burn out before client care is impacted. Score 2 on both	Begins to use self care plan, learns to adapt plan when needed, and seeks supervision and personal therapy as needed. Score 1 on one or more	Engages in inadequate self care that impedes learning ability or client care. Score 0 on one or more	Internship Evaluation Items 14, 24 AND MHC 591: Self care plan	Internship Instructor Review/Referr al to BRC or ARC
Self as		Proficient	Benchmar	Emergin	Inadequat	As	Evaluation
Counselor		(A)	k (B)	g (C)	e/Fail	evidence d by:	and Remediation
Goal 4 of 5		D	Dames	,			
Demonstrates awareness of	Internshi p	Demonstrat es clear awareness	Demonstrates clear awareness of	Is under confident or	Overestima tes competence	Internship Evaluation Item 25	Internship Instructor Review/Referr

competence and limitations of competence and limitations, goes above and beyond to seek opportuniti es for learning using multiple channels of competence and limitations, uses multiple channels to learn/grow (e.g. supervisor, literature seek supervisio multiple channels of competence and limitations, uses multiple channels to learn/grow (e.g. supervisor, literature seek supervisio multiple channels of competence and limitations, uses multiple channels to learn/grow (e.g. supervisor, literature seek supervisio multiple channels	to BRC or
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Self as Counselor		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 5 of 5						J. 25.	
PQE Critical Items: Openness to supervision	Internship	Develops clear supervisory working alliance with faculty, supervisors and peers. Able to determine when/how to express opinions differing from supervisor and to work toward resolution. Score 3 on both	Seeks supervision from faculty, supervisors and peers. Utilizes supervision to grow and develop. Score 2 on both	Same as above Score 1 on one or more	Same as above Score 0 on more or more	Internship Evaluation Items 6,27	Internship Instructor Review/Referr al to BRC or ARC

Multicultural Competence		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 1 of 4 Students develop awareness of the effect of power, privilege, and difference and their own cultural attitudes, beliefs,	Internship	Addresses impact of therapist cultural attitudes and beliefs on relationship and therapeutic process with client either directly with client or in tx planning as appropriate Score 3 on both	Understands how therapist cultural attitudes and beliefs may impact relationship and therapeutic process with client, begins to develop strategies to address impact Score 2 on both	Understand s how therapist cultural attitudes and beliefs may impact relationship and therapeutic process with client with supervisor assistance. Score 1 on one or more	Fails to recognize how therapist cultural attitudes and beliefs impact relationship and therapeutic process with client, and impedes client care.	Internship Evaluation Item 15,58	Internship Instructor Review/Referr al to BRC or ARC

					Score 0 on both		
Multicultural Competence		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 2 of 4							
PQE Critical items: Responsibility Item 5 Students will demonstrate the ability to engage in dialogue with people who carry or hold other perspectives in ways that show respect for the other persons and other points of view. Integrity Items 3,4,5 Respect for others	Internshi p		Score of 2 on most	Score of 1 On most	Score of 0 On most	Internship Evaluation: Dispositio ns 4, 10, 11	Internship Instructor Review/Referr al to BRC or ARC

Multicultural Competence		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 3 of 4							
Students recognize limitations of Multicultural research to apply to all people and demonstrates	Internship	Recognizes client worldview, Proficient locations, and culture and the	Recognizes client worldview, Beitchmar locations, and culture and the	Recognizes , with supervisor Enicipe client worldview, social	Fails to acknowledge client YPAILE CHARLES SOCIAL TOCATIONS, culture and	Internship evaluation Items 46,60 evidence d by:	Internship Instructor Review/Referr Evallation ARG Remediation
Goal 4 of 4 head to adapt to straight working with cultive and social focation gender spectrum issues, diverse populations,	Internshi p	Score 3 problems, and adapts treatment accordingly. Score 3 on both	Science 2 problems and adapts treatment with supervisor assistance Score 2 on both	Subnee1 and the impact on client problems Score 1 on one or more	Snorie Ot problems Score 0 on one or more	Internship Evaluation Item 61	Internship Instructor Review/Referr al to BRC or ARC
ethnic and other non-dominant groups.							

Professional Identity		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Evaluation and Remediation
Goal 4 of 6						u by i	remediation
Demonstrates ability to complete a career assessment and give feedback to client in role play	Internshi p year	Provides career evaluation and includes career developme nt in tx plans as regular part of planning	Addresses career issues with clients at intake, includes in tx plan as needed	Fails to consider career in tx planning		Internship Evaluation Item 39	Internship Instructor Review/Referr al to BRC or ARC
Professional		Proficient	Benchmar	Emorgin	Inadaguat	As	Evaluation
Identity		(A)	k (B)	Emergin g (C)	Inadequat e/Fail	evidence d by:	and Remediation
Goal 5 of 6						Š	
Demonstrates Understanding of roles & functions of mental health counselors	Internshi p					Internship Evaluation	Internship Instructor Review/Referr al to BRC or ARC

Ethical Practice		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Review and Remediation
Goal 1 of 1							
Understands, and follows ethical standards	Internship	Demonstrat es a strong understandi ng and commitmen t to ethical standards, recognizes ethical issues independen tly, demonstrat es ability to recognizes and remediates ethical errors with supervisor	Demonstrate s an understandin g of and commitment to ethical standards, recognizes ethical issues independentl y, recognizes and remediates errors with supervisor assistance. Score 2 on all	Demonstra tes an understan ding of and commitme nt to ethical standards, begins to recognize ethical issues with supervisio n, may make ethical errors without awareness	Does not demonstrate an understandin g of ACA Code of Ethics, or does not recognize practical applications. Attempts to hide mistakes or lacks openness to supervision. Score 0 on any	Internship Evaluation 1,9,28,29,30	Internship instructor review. Referral to ARC.

consultatio	Score 1 on		
n.	one or		
Score 3 on	more		
all			

Research and Assessment		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Review and Remediation
Goal 5 of 7							
Develops and Utilizes measureable outcomes with clients supported by research literature	Internshi p	Develops measureab le outcomes/ goals, supported by the literature and within the therapists theoretical orientatio n	Develops measureab le outcomes/ goals supported by literature.	Outcome s/goals are not measure able and/or are not supporte d by literatur e	Unable to develop a tx plan	Internshi p Case Presentat ion	Internship Instructor Review/Referr al to BRC or ARC

Research and Assessment		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Review and Remediatio n
Goal 6 of 7							
Students demonstrate an understanding of assessment and evaluation in mental health counseling	Internship Year	Score 3	Score 2	Score 1		Internship Evaluation : Item 36	Internship Instructor Review/Refer ral to BRC or ARC

Research and Assessment		Proficient (A)	Benchmar k (B)	Emergin g (C)	Inadequat e/Fail	As evidence d by:	Review and Remediatio n
Goal 7 of 7						_	
Students understand social and cultural factors related to assessment and ethical strategies for using assessment in	Internship	Score 3	Score 2	Score 1		Internship Evaluation ; Item 36	Internship Instructor Review/Refer ral to BRC or ARC

mental health				
counseling.				

Methods of Instruction for this Course

Instruction Method	Mark All That Apply
Lecture	
Small Group Discussion	
Large Group Discussion	
Course Readings	
Group Presentation	
Individual Presentation	
DVD/Video Presentation	
Supervised Small Group Work	
Individual/Triadic Supervision	
Group Supervision	
Case Study	
Debate	
Class Visitor / Guest Lecturer	
Off-Campus / Field Visit	
Other:	

Lewis & Clark Graduate School of Education and Counseling



MHC 582/583: Mental Health Internship

Fall Semester, 2019

Instructor: Jeffrey Christensen, Ph.D., LPC, LMHC

Class Day and Time: Monday 9:30- 12:30pm (3 hour bi-weekly; 21 contact hours)

Dates of Class: 9/16; 9/30; 10/14; 10/28; 11/11; 11/25; 12/9

Class Location: York 116

Office Location: Rogers 329

Office Hours: Tuesdays 12-1:30pm; by appointment

Phone: 503-768-6071

Email (preferred): jchristensen@lclark.edu

Prerequisite: MHC 580; Advisor Consent

Credit: 3 hours

Required Text

None though additional readings may be assigned in class. These readings will be provided by instructor.

Additional Materials & Equipment Required

Not Applicable

Course Description

Internship in a community setting. Participants engage in counseling and related professional activities under supervision. Students write reorts, prepare case histories, and submit work samples for supervisory review.

Course Goals and Objectives (Also Refer to Cover Sheet)

 To develop the skills, attitudes and knowledge to be qualified for employment as an entrylevel professional counselor.

- 2. To develop entry-level skills in establishing a constructive working relationship with clients, assessing client needs, goals and relevant cultural and personal contexts, forming accurate diagnoses, developing sound treatment plans, and evaluating client progress.
- 3. To develop familiarity with and use of person-centered, culturally appropriate relationship skills and a collaborative approach to working for change, commonly referred to as assessment and treatment intervention.
- 4. To learn to identify and use evidence-based practices to inform judgments in assessment, intervention, and evaluation of outcomes.
- 5. To establish a successful working relationship with supervisors and peers in an internship setting and internship supervision group on campus.
- 6. To document work in formats accepted in professional settings.
- 7. To understand the work environments, expectations and requirements for effective work in client service settings, and to demonstrate competence in meeting those standards.
- 8. To identify and respond to ethical issues, problems and dilemmas using knowledge and procedures that meet current professional standards.

CPSY Department Attendance Policy

Class attendance is expected and required. Any missed class time will be made up by completing extra assignments designed by the instructor. Missing more than ten percent of class time may result in failure to complete the class. This would be 4.5 hours of a 45 hour class (3 credits), 3.0 hours for a 30 hour class (2 credits) or 1.5 hours for a 15 hour class (1 credit.) In case of extreme hardship and also at the discretion of the instructor, a grade of incomplete may be given for an assignment or the entire course. In such cases, the work to be submitted in order to remove the incomplete must be documented appropriately and stated deadlines met. Students are expected to be on time to class and tardiness may be seen as an absence that requires make-up work.

Disability Services Statement

If you have a disability that may impact your academic performance, you may request accommodations by submitting documentation to the Student Support Services Office in the Albany Quadrangle (503-768-7192). After you have submitted documentation and filled out paperwork there for the current semester requesting accommodations, staff in that office will notify me of the accommodations for which you are eligible.

Methods of Evaluation

- Coming to class prepared to share current experiences in your internship and client issues that you want to sound out with peers.
- Participation in discussion and feedback to client/site supervision issues of peers.
- One comprehensive written case conceptualization and presentation over the semester (video

- preferred but optional).
- Documentation of work/hours completed.
- Site Supervisor's evaluation of performance.

Requirements for credit:

- **Program/Internship Expectations:** Students are expected to meet all requirements for the program and internship as outlined in the Counseling Psychology Student Handbook, Internship Handbook, and Internship Contract. This includes completion of a minimum of 240 hours of supervised direct counseling client contact with individual, couples, families and groups combined over 2 semesters at assigned internship sites and 600 total hours.
- Present one <u>comprehensive</u> case summary/conceptualization (see below for details)
- Submit weekly documentation of supervision session [CARE note] to faculty supervisor during class.
- Satisfactory evaluations from on-site supervisor and on-campus instructor/supervisor. This includes satisfactory responses to ethical dilemmas and challenges. Failure to follow ethical guidelines and/or nondisclosure of ethical errors and seeking of appropriate supervision may result in dismissal from the internship and/or Professional Mental Health Counseling Program.
- Attendance and active participation in on-campus intern supervision class for two full semesters.
- Demonstration of ability to accept and respond responsibly to both site and campus supervision.
- Demonstration of ability to work collaboratively with colleagues at the internship site and on campus.

NOTE: This is a credit/no credit for two semesters. Your credit for both semesters will be deferred until you have completed all requirements for the internship after the second semester. This includes completion and documentation of all hourly requirements for client contact and supervision, satisfactory evaluation by your supervisor for both semesters, your evaluation of the internship site, and class requirements listed above.

Attendance: Attendance and active participation is critical to learning in an internship experience. One absence from class per semester for extenuating reasons is allowed, but makeup activities will be expected and arranged with the instructor. More than once absence may lead to a failure to complete requirements for credit.

BE ON TIME FOR CLASS! Your comments and contributions are invaluable to the supervision process, your colleagues will need it! If your arrive to class more than 30 minutes late or leave more than 30 minutes early, you will be considered to be absent from class for that day.

A Note on Confidentiality: Much of our class discussion and most of the written work you do for this class will contain information about clients. All such private information falls within our shared responsibility for maintaining its confidentiality and protecting the privacy of our clients. Guidelines for fulfilling our responsibilities in this regard include the following:

- Written materials referring to clients should refer to them by a pseudonym. If materials are copied that contain client names, the name should be blacked out with a black felt tri-pen.
- Optional videotapes of client counseling sessions should be kept on an IronKey encrypted flash drive and should be erased when they have been viewed.
- Classroom doors will be closed when we are discussing cases or viewing videos of actual clients.
- Written materials you turn in for review need to follow confidentiality guidelines.
- To protect the integrity of case conceptualizations and the professional development of your colleagues, it is imperative that what we discuss in class STAYS in the class.

On-Site Visit:

Within the two semesters of your internship, your faculty supervisor will arrange to meet with your clinical supervisor to discuss your progress and to ensure quality control of the site itself. Generally these happen with the student present, though is not required. Priority of site visits will go to students in their second semester who didn't receive a visit in their first semester. Your instructor will provide more information on the first day of class.

Class Structure:

First part of class: Group supervision – <u>Each</u> intern will share how they are doing, challenges they are having personally or professionally, or issues related to their internships/clients. Each intern will identify one client, or topic they need to discuss. This can be a client, a site issue, a personal issue related to counseling, etc

Second part of class: Formal presentations on scheduled date.

Guidelines for Comprehensive Case Summary/Conceptualization

- Brief overview of theoretical orientation demonstrated in a non-written/non-narrative way. This
 might be a chart, drawing, painting or extended metaphor. Our feedback will be designed to help
 you find a better fit between your theory and your work with clients (15 minutes)
- Handout of presentation must include all categories listed below and uploaded to Moodle the night before class.
- Review/present written case emphasizing theoretical conceptualization (5 minutes)
- Specifically state feedback you are seeking (1 minute)
- Class views 10-15 minute section of videotaped counseling session if available (15-20 minutes presentation on client if not.)
- Class discussion and feedback 20-40 minutes

Case Conceptualizations must include ALL of the following sections/areas.

- I. Overview of theoretical perspective, presented as a visual model (chart, painting, drawing).
- II. Chief Complaint/Presenting problem
- III. Demographic Data
- IV. History of the present illness
- V. Family issues/influences
- VI. Psychiatric/Medical concerns, medical/medication history of client and family
- VII. Substance Use, Abuse, Dependence History of client and family
- VIII. Cognitive/Affective/Behavioral/Physical Status (mini Mental Status Exam)
- IX. Client Strengths/weaknesses
- X. Diagnostic summary
- XI. Treatment plan consistent with theoretical orientation (include treatment goals and remember realistic, timely and measurable!)
- XII. Transference/Counter transference issues
- XIII. Ethical issues involved

Course Outline

This outline is designed to be our schedule for the Fall semester. Based off class discussion, additional topics may be explored. Topics in *italic* are suggestions only and susceptible to change.

DATE	TOPIC(S)	ASSIGNMENT
9/16	Introduction to Course	Read syllabus & Cover Sheet
	Introductions, class expectations, review syllabus	Case Presentation Sign-up Sheet
9/30	Client Concerns, or identified topic for discussion.	Case Discussion (All students)
	Challenges in Professional Practice.	
10/14	Client Concerns, or identified topic for discussion.	Case Presentation #1
	Mandatory Reporting/Ethics	Case Presentation #2
10/28	Client Concerns, or identified topic for discussion.	Case Presentation #3
	Integrating Theory into Practice	Case Presentation #4
11/11	Client Concerns, or identified topic for discussion.	Case Presentation #5
	Working w/ Challenging Clients	Case Presentation #6
11/25	Client Concerns, or identified topic for discussion.	Case Presentation #7
	Counselor Burnout/Self-Care	Case Presentation #8
12/9	Client Concerns, or identified topic for discussion.	Case Presentation #9
	Wrap-up	Potluck (optional)