

Key Assessment 5

Student Academic Program Portfolio (SAPP) Program Completion

A Student Academic Program Portfolio is **REQUIRED** for all School Counseling candidates.

PURPOSE:

The Student Academic Program Portfolio (SAPP) is a collection of materials that displays your knowledge of the ASCA Model for School Counseling Programs, Oregon's Framework for Comprehensive Counseling Programs, and how these relate to the development and delivery of an effective counseling program.

This is an opportunity to demonstrate your professional development while enrolled in the program, including your program planning process and educational experiences.

The portfolio will be the evidence for:

- Documenting progress
- Tracking accomplishments
- Displaying expertise
- Exhibiting self-reflection and development
- Meeting the professional standards and expectations of the training program and accrediting organizations

The portfolio will be formatted to include a table of contexts, content sections listed below, and organized in a professional presentation (i.e., a three-ring binder, secure website, electronic folder).

CONTENT:

Content Category	Criteria and Standard	Potential <i>Examples</i> of Evidence (At least four per category, except for Category I where <i>all</i> evidence is required)
I. Professional Documentation	Understanding of professional orientation and functioning, including credentialing. Standard G.1	Resume Internship log of hours Any Internship supervisor evaluation forms Letters of recommendation, if any Transcripts (unofficial ok) Awards/Achievements, if any Copies of professional licenses, if any
II. Counseling and Coordination	Understanding of the processes of counseling and consultation, and creating comprehensive programming in a multicultural	Counseling theory paper (500) Small Group counseling proposal (511) Any Family Dynamics Class Papers (510) Any Micro Class Projects (505) Any Career class papers (503)

	<p>society.</p> <p>Standards G.5 and G.6</p>	<p>Micro Contact logs (502)</p>
<p>III. Assessment</p>	<p>Understanding of individual and group approaches to assessment and evaluation in a multicultural society.</p> <p>Standard G.7</p>	<p>Action Research Paper (513) Action Research Power Point (513) Data collection instruments (513) Technology Quiz (513) Any Topic presentations (516) Micro Class Transition Program Plan paper (501)</p>
<p>IV. Teaming and Collaboration</p>	<p>Understanding of the need to work collaboratively and systemically in order to support the success of students, their families and the community.</p> <p>Standard G.8 (7)</p>	<p>Student Success Plan (501) Learning Theory presentation (501) Any Topic presentations (516) Advocating for Families Paper (510) Disability Class- Advocacy Project (512)</p>
<p>V. Advocacy</p>	<p>Understanding of the cultural context of relationships, issues and trends in a multicultural society.</p> <p>Standards G.2 and G.8 (3)</p>	<p>Advocacy Group Project (508) Comprehensive Career Counseling Program Development Paper (503) Newsletters from Development class (507) Disability or Family Class papers or projects</p>
<p>VI. Leadership</p>	<p>Understanding of the leadership roles, functions and responsibilities that are integral to the professional conduct of a school counselor.</p> <p>Standard G.8 (8)</p>	<p>Any presentation as part of coursework Final Action Research paper (516) Final Action Research Presentation Any Topic presentations (516) Video feedback forms (516) Best practices brochure or website (516)</p>

TIMELINE:

Year 1: Collect samples of your best work, as well as your work in progress. Include documents that capture the coherence and direction of your educational performance. See the evidence categories above for guidelines.

Year Two: Continue to collect relevant documents. As you near the completion of your studies, you will write a summative self-evaluation reviewing and reflecting on your time at Lewis & Clark, as part of your SCED 516 requirements. Your portfolio will serve as a resource for you as you write resumes, apply for employment, and interview for school counselor positions.

Please see rubric in Taskstream