

PMHC/PMHCA Annual Report for 2016

Faculty Present:

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Faculty met on December 2, 2016 for the program annual review.

1. Program Evaluation

- a. Employment Surveys: We received more feedback than we ever have with these last sets of surveys. Faculty reviewed results for the Employment Survey and discussed results. Results showed that an increasing number of alumni were employed in areas related to trauma and addiction.
- b. Supervisor Survey: Reviewed survey results, in particular, the means and standard deviations of each area. Program found that ratings indicated that more work in diagnosis would be helpful. We discussed how to incorporate diagnosis more in the practicum clinic. Currently policy is that diagnosis is not mandatory, so the program will work together with the clinic director to incorporate diagnosis into training at the clinic more specifically. We discussed the section of the supervisor survey titled Theory and Practice Skills. The scaling may need to be changed- specifically 'Exceptional' being changed to 'Above Average to provide a better instrument for review and analysis, raters might be reluctant to use "exceptional". We also discussed what we have witnessed in supervising students, and the need for more focus on couples counseling because we get a significant number of couples at the practicum clinic. Discussed making a required couples counseling course. Decided to encourage more to take the elective, because many students prefer not to work with couples and most are not in internship settings where couples counseling is prevalent.
- c. Supervisor Survey: Supervisors noted that they would like more regular contact with the faculty in addition to the yearly site visit. Discussion among faculty indicated we have a variety of individual protocols for internship contact. We decided to institute another common item, an initial standard email contact with supervisors.
- d. Exit Surveys: There are areas for improvement to ensure that we can collect responses in a timely manner. Jeff will continue to work with R&A and refer to the data calendar to ensure that surveys are sent out at the appropriate times of the year to catch all graduating students. The survey needs to be updated by adding the following question as the first question: When did you graduate? Then include a drop down list of answers that students have to choose from. This will help with sorting responses so we can break down responses by cohort and graduation date. Exit survey review was similar to prior years, with generally positive responses. Because

of issues with data collection, trends were discussed but no program changes made on new data due to questions of validity. One common theme that has been seen in prior years is a continuing issue with lower than expected ratings on Advising. In the past few years we have taken multiple steps to improve advising including: instituting the advising form where one section requires discussion of what student wants from advising relationship, instituting cohort meetings when major information needs to be shared, and adding discussion about advising to the new student orientation. We decided to explore with the R&A office if we can add a qualitative question to the survey to determine specifically why students are rating advising lower.

- e. Student Performance Review: TaskStream: We reviewed the program objectives as measured by student learning outcomes. We do not have a full 3 years of data on students yet, next year will be the first year to do an overall program review. Indicators by year did not reveal any systematic deficiencies. However, we are having some technical issues with the Taskstream Program giving some inconsistent results and the Assessment Coordinator will work to resolve these for the coming evaluation year. We discussed the potential need for additional measures on the ethics program objective. The faculty member who will be teaching the ethics course in the Fall will explore additional measures of learning. We discussed that many of our faculty teach from a mastery model, we may want to explore if there is a way to do a global tracking number of the number of assignments that were revised and resubmitted – can Taskstream show that growth numerically rather than recording only final score?
- f. Discussed beginning the self-study for our next accreditation cycle. Throughout 2017 we will be refining our assessment process and insuring that we can get accurate, timely data for review in Fall 2017.

Decision: After reviewing data results, the program will be initiating diagnosis training at the clinic. We will also continue to offer couples counseling as a one credit elective, but will encourage more students to take the course.

Decision: For the Supervisor Survey, the scale will be changed from 'Exceptional' to 'Above Average'.

Decision: Internship instructors will institute regular contact via email with internship site supervisors. Program will institute an introductory email contact at the beginning of the term from the faculty member for the internship section to each site supervisor for the students in their section.

Decision: There are glitches and scoring differences found in TaskStream. The Assessment Coordinator will be contacting Taskstream to address these.

Decision: Update Exit Survey by including first question where students are asked when they are graduating from the program. There should be a drop down list for choices that students will need to choose from. Also add qualitative question about advising.