

**MICRO INTERN ACTIVITY RESPONSIBILITIES:
ACADEMIC DEVELOPMENT & CONSULTATION INTERNSHIP (SCED 502)**

1. OBSERVATION OF COUNSELOR ACADEMIC CONSULTATION/ACTIVITIES – do at least **three** of the following categories.

- Classroom guidance
- Academic counseling group
- Individual counseling
- Staff consultation (group or individual teacher)
- Parent consultation

2. UNDERSTAND THE ROLE OF STUDENT SUPPORT SERVICES IN THE FOLLOWING MEETINGS - choose **two** categories.

- IEP
- 504
- Alternative school programs
- Tutorial services
- TAG program
- Special Education program

3. OBSERVE ACADEMIC PLANNING ACTIVITIES - elementary choose **one** category, middle school choose **one** categories, and high school choose **two** categories.

- School department/grade level meeting
- Student Forecasting
- Scheduling (master and student)
- College Testing
- Financial aid planning
- College Fair
- College visitations

4. UNDERSTAND THE ROLE OF OTHER SUPPORT SERVICES - INTERVIEW THESE PEOPLE - elementary

choose **three** categories, middle school choose **three** categories, high school choose **two** categories.

- Community resources/Service Integration Team
- School nurse
- School psychologist
- Social worker
- Behavioral specialist
- Interpreters
- SRO
- Career Center/Career Pathways Specialist
- Other building/district support staff

5. OBSERVE SCHOOL SUPPORT MEETINGS – Choose **one** category.

- School Board meeting
- Site Council meeting
- School staff meeting
- Back to school night/open house
- School district counselor meeting