



# Personal and Professional Fitness

---

Lewis & Clark Graduate School of Education and Counseling requires all applicants to complete this form. Because our students work with children and other vulnerable populations, it is important that we admit candidates who will maintain the standards of professional conduct required of counseling and educational fields.

You must answer each question either “yes” or “no.” For each “yes” answer **you must provide a detailed explanation** on a separate sheet and submit it with your application. Answering “yes” will not necessarily disqualify you from admission. However, failure to fully disclose information about prior criminal activity or misconduct could lead to dismissal from academic status, school/clinical placements, employment, and certifications or licensing. Criminal history checks may be required before enrollment in specific classes.

- Yes  No 1. Have you ever left any educational, school-related, or social-services related employment, voluntarily or involuntarily, while the subject of an inquiry, review, or investigation of alleged misconduct? Have you ever left educational, school-related, or social-services related employment when you had reason to believe an investigation for misconduct was underway or imminent?
- Yes  No 2. Are you currently the subject of an inquiry, review, or investigation for alleged misconduct or alleged violation of professional standards of conduct by either an employer or a licensure agency?
- Yes  No 3. Have you ever been placed on leave by your employer for any alleged misconduct?
- Yes  No 4. Have you ever had any adverse action taken on a *professional* certificate, license, or charter school registration? Have you ever been placed on probationary status for alleged misconduct while holding a professional license, certificate, registration, or credential?
- Yes  No 5. Have you ever been denied any professional license for which you applied or granted a professional license on a conditional or probationary basis for any alleged misconduct?
- Yes  No 6. Have you ever surrendered a professional license of any kind before its expiration?
- Yes  No 7. Have you ever been disciplined by any public agency responsible for licensure of any kind, including but not limited to educational or counselor licensure?
- Yes  No 8. Have you ever been convicted or been granted a diversion or conditional discharge by any court for any of the following: (a) felony; (b) misdemeanor; or (c) major traffic violation including but not limited to driving under the influence of intoxicants or drugs; reckless driving; fleeing from or attempting to elude a police officer; driving while your license was suspended, revoked, or used in violation of any license restriction; or failure to perform the duties of a driver or witness at an accident?
- Yes  No 9. Have you ever been arrested or cited for any offense listed in section 8 above that is still pending in the courts? This includes any diversion, conditional discharge, or postponed adjudication that has not been dismissed by the courts at the time you sign this application.
- Yes  No 10. Have you ever had any civil judgment or other court order, including but not limited to a restraining order, entered against you resulting from allegations of abuse, assault, battery, harassment, intimidation, neglect, stalking, or other threatening behavior toward other persons?
- Yes  No 11. Have you ever been dismissed from, suspended by, or subjected to academic or disciplinary sanctions or reprimands of any kind by any school, college, or university?

Note: If, after submitting this form, you experience circumstances that would change any of your answers, you must submit the changed response(s) in writing to the Office of the Associate Dean and your program’s directors within 10 days of the incident/charge.

I hereby certify that the information I have submitted on or relating to the Personal and Professional Fitness form is true and correct. I also grant Lewis & Clark permission to request that I submit civil or criminal records and/or documentation from licensing boards to verify any statement made on this form.

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_