

**Lewis & Clark Graduate School of Education and Counseling
PROFESSIONAL EDUCATIONAL EXPERIENCE**

Principal License Program

Applicants for admission to Lewis & Clark Graduate School of Education and Counseling's **Principal License** program must document 3-full years of qualifying licensed experience in 1.0 FTE assignments or 6-full years of qualifying experience in a .50 FTE or more assignment (The years of licensed school experience do not have to be earned consecutively.) See TSPC OAR 584-235-0020 #5-7 for details on licensed and qualifying experience definitions. **Use one form per district.**

1) PERSONAL INFORMATION (To be completed by the applicant)

Name				
	Last	First	Middle	Previous
Address				
	Street or Box No.	City	State	Zip Code

SSN (Last 4 Digits) or Lewis & Clark ID#:	Preferred Phone Number:
E-mail Address:	OR TSPC Account ID:

2) EXPERIENCE DOCUMENTATION (To be completed by the Director of Human Resources)

Please supply the following information, sign, and return the form to the applicant or to our office address listed below. This information is essential to the applicant's admission into the Graduate School of Education and Counseling.

SCHOOL EXPERIENCE

Position Held: Teacher Personnel Services Other _____

Grade Level	Dates Position Held:		FTE (1.0 or less)	Teachers: List Subject of Special Education Area(s) or NCES Codes. Personnel Services positions: List job title.
	From	To		

SUBSTITUTE TEACHING EXPERIENCE

Please verify the total number of FTE school days taught for each school year. For example, "47.5" FTE days for School Year: "2021-'22."

Total Number of FTE Days Per Year	School Year	School Year	School Year
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Director-Human Resources: Name _____ Signature _____ Date _____

School District _____ City and State _____