

Annual Faculty Self-evaluation Graduate School of Education and Counseling

Instructions

- ❖ Please use the format below to produce your Annual Faculty Self-evaluation. Change in the relative emphasis of your work in each area over the course of your appointment is expected and should be highlighted in your writing.
- ❖ The schedule for completing the self-evaluation (determined by rank and year) is provided in a separate document. Please submit your self-evaluation to the Dean's Office by email attachment (preferably as a Word document to facilitate compilation of GSEC data).
- ❖ Please include an updated cv with your annual self-evaluation (pdf or Word document).

Format

(1) Teaching and advising

- Course evaluations (quantitative data summarized, narrative comments included)
- Reflection on teaching (e.g. achievements, challenges, observations regarding student performance)
- Considerations/innovations for the future
- Advising and mentoring graduate students

(2) Scholarship/grant seeking (optional for faculty with term)

- Publications (by category: book; peer-reviewed article; book chapter; book review; technical report; multimedia; article in review; article in preparation; other)
- Presentations at professional conferences
- Scholarly outreach/engaged scholarship (research or collaborative inquiry conducted with community partners to address specific issues or concerns in relevant areas of professional practice; includes tangible products or results that can be documented)
- Grant seeking (by category: submitted, awarded, not awarded, in preparation)
- Publications and presentations with graduate students

(3) Service and leadership (includes: committee service; program/department leadership; program development and maintenance; recruitment; accreditation; and related activities)

- Graduate School
- Lewis & Clark College
- Professional organizations (local/state/national/international)

(4) Community engagement (includes: work with community groups, non-profit organizations, schools, clinics, and advocacy groups; making and/or arranging presentations in the community; sponsoring/organizing conferences; collaborating with community leaders on projects; and related activities)

(5) Contribution to the diversity and social justice mission of the Graduate School

(6) Collaboration, mentoring, and building and sustaining positive relationships among the faculty and staff of the Graduate School

(7) Plans for the future (includes: information on new courses; new areas of research; and professional development)

(Approved 10-2-10)