

How to Apply to the Oregon *TSPC for an Initial I Teaching License (Fast-track)

*TSPC = Teacher Standards and Practices Commission

Please note: If you were approved by TSPC for alternative assessment, you will need to complete a non-fast-track application to TSPC: <http://graduate.lclark.edu/live/files/9377-11teditl092311pdf>

STEP 1

Begin the licensing process as soon as you receive either the "Congratulations, you are now eligible to apply for your license..." e-mail from the K-12 Career and Licensing Services office or the e-mail from TSPC that they have received a *Program Completion Form C-2*. Please note that if you apply for your license before you receive this notification, your license application will be denied by TSPC and you will have to reapply.

STEP 2

- Complete TSPC's *Fast-track Application for Educator License Form C1-I*. (Do not complete the C-1 form.)
 - <http://www.tspc.state.or.us/forms.asp?op=5&id=0>

STEP 3

Submit the following to TSPC in a single envelope (incomplete applications will be returned):

- A completed *C1-I* form.
- A cheque made out to TSPC for \$100.00.

(Optional) Adding an Additional Middle School Endorsement:

Please note that Lewis & Clark can only recommend you to TSPC for the endorsement or subject area in which you were admitted. If you are adding an additional middle school endorsement in language arts, social studies, science, and/or math by having taken and passed the TSPC-required middle school test, you will also need to include with your application to TSPC for the Initial I Teaching License the following materials:

- A copy of your passing NES/ORELA Middle School test(s) results, required after September 1, 2010.
 - OR
- Your original score report from the PRAXIS II: Middle School test(s), if passed prior to September 1, 2010;
- The following note, handwritten and attached to the C1-I form: "Please add the Middle Level [endorsement(s)] to my license; I have enclosed a copy of my NES/ORELA test results [or my original PRAXIS II results]."

Teacher Standards and Practices Commission, 250 Division Street, NE, Salem, Oregon 97301

contact.tspc@state.or.us or <http://oregon.gov/TSPC/index.shtml>

DO I NEED TO BE FINGERPRINTED?

If you are unsure of your fingerprint clearance status, please contact TSPC at contact.tspc@state.or.us.

HOW LONG DO I HAVE TO APPLY FOR MY INITIAL I TEACHING LICENSE?

You have 3 years from the time that you complete your program to apply for your Oregon Initial I Teaching License. Beyond 3 years, you may have to meet all new program requirements, potentially including additional course work.

WHOM DO I CONTACT WITH QUESTIONS ABOUT MY PROGRAM?

The faculty cohort coordinators for the preservice Initial I Teaching License program are:

Early Childhood/Elementary: Katherine Kondylis (503-768-6123 or kondylis@lclark.edu), Cindi Swingen (503-768-6133 or swingenc@lclark.edu), and Marty Voge (503-768-6120 or mvoage@lclark.edu).

Middle Level/High School: Kimberly Campbell (503-768-6108 or Kimberly@lclark.edu), Jerry Kuykendall (503-768-6136 or jerryk@lclark.edu), and Nancy Minor (503-768-6098 or nminor@lclark.edu).