

Lewis & Clark Graduate School of Education and Counseling
PROFESSIONAL EDUCATIONAL EXPERIENCE

School Counseling TRACK I Program

Applicants for admission to the Lewis & Clark College Graduate School of Education and Counseling's **School Counseling Track I** program must document **two** years of experience or a regionally accredited private school in any state or other US jurisdiction (previously TSPC OAR 584-017-1028 #6(d)(A)). (Please note that new OARs are scheduled to be adopted in November 2021.)

Use one form per district.

1) PERSONAL INFORMATION (To be completed by the applicant):

Name				
	Last	First	Middle	Previous
Address				
	Street or Box No.	City	State	Zip Code

SSN (Last 4 Digits) or Lewis & Clark ID#:		Preferred Phone Number:	
Preferred Email		OR TSPC Account ID #:	

2) EXPERIENCE DOCUMENTATION (To be completed by the Director of Human Resources):

Please supply the following information, sign, and return the form to the applicant or our office address listed below. This information is essential to the applicant's admission into the Graduate School of Education and Counseling.

☐ *I hereby certify that the above-named applicant successfully served in the assignment(s) listed below:*

TEACHING EXPERIENCE

Grade Level	Dates Position Held:		FTE (1.0 or less)	Subjects Taught
	From	To		

SUBSTITUTE TEACHING EXPERIENCE

Please verify the total number of FTE school days taught for each school year. For example, "47.5" FTE days for School Year: "2020-'21."

Total Number of FTE Days Per Year	School Year	School Year	School Year
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Director-Human Resources: Name

Signature

Date

School District

City and State