

Sample EdZapp Application

2012

Welcome to the sample EdZapp application.













Please feel free to use this sample as you complete your own EdZapp.

Timeline: Aim to make your EdZapp “visible” by January 31st; update regularly thereafter.

My Application for EdZapp

Completing this page does NOT mean you have applied to a specific opening or that you will be considered for any specific openings. Once you have completed the information below, you will need to search for and specifically apply to posted jobs.

EDUCATIONAL LICENSES & CERTIFICATES

State	Title	Expected	Expires	Subject Area	Action
Oregon	Initial I Teaching	7/2011		Early Childhood Education (ECE/ECH)(Multiple Subject Self-Contained ECE/ECH) - <i>Early Childhood, Elementary Education (ELE)(Multiple Subject Self-Contained ELE) - Elementary School</i>	 
Oregon	Initial I Teaching	7/2012		Language Arts(Language Arts - General) - <i>Middle School, High School, Middle Level Education(Middle Level - General) - Middle School, Social Studies(Social Studies - General) - Middle School</i>	 
Oregon	Initial I Teaching	7/2012		Science(Biology) - <i>Middle School, High School, Middle Level Education(Middle Level - General) - Middle School</i>	 
Oregon	Initial School Psychologist	6/2012			 
Oregon	Initial I School Counselor	8/2012			 
Oregon	Initial I Teaching	12/2012		ESOL(ESOL - General) - <i>Early Childhood, Elementary School</i>	 

-- *Select State --

-- Choose State --

*Date Options (you must use one)

 - OR - - OR - Lifetime / no expiration

Unique Number / ID

 License Renewable?

Notes

Endorsement / Qualification (you MUST click Add to save)

*Discipline	*Specialty	*Level/Grade
-- Choose State --	-- Choose Discipline --	<input type="checkbox"/> Birth - Pre-K <input type="checkbox"/> Early Childhood <input type="checkbox"/> Elementary School <input type="checkbox"/> Middle School


Add





You can substitute teach on your Initial I Teaching License (a separate "Substitute Teaching License" is not required).


In general, it takes the Oregon Teacher Standards and Practices Commission (TSPC) approximately 2 weeks to issue initial teaching licenses and 10-12 weeks all other types of licenses.

Highly Qualified Summary

-- *Select a State -- *Date Issued Elementary (Self Contained) Middle (Self Contained) Birth - Pre-K Early Childhood Elementary School Middle School 

















OTHER PROFESSIONAL LICENSES


Title	Category	Agency	Date	Action
Yoga Instructor Certificate	Other Professional License	CO Professional Services Department	expires on 02/2014	 

-- *Select State -- *Title -- *Select Category --
*Issuing Agency Date Options (use one or leave blank)
Expected Date - OR - Expiration Date - OR - Lifetime / no expiration
Additional information here 

EDUCATION

Oregon - Gladstone High School - High School Diploma 

State	Institution	Degree/Diploma	Field/Major	End Date	Action
Oregon	Lewis & Clark College	MAT	Language Arts	Current	 
Oregon	Lewis & Clark College	MAT	Early Childhood/Elementary Education	Current	 
Oregon	Lewis & Clark College	MED	School Counseling	Current	 
Oregon	Lewis & Clark College	Courses	ESOL Endorsement	Current	 
Oregon	Lewis & Clark College	EdS	School Psychology	Current	 
Washington	Universtiy of Puget Sound	BA	Comparative Sociology	05/1997	 
Other	Coleg y Drindod/Trinity College	Courses	Welsh Language/History	06/1986	 
Oregon	Clackamas Community College	Courses	College Coursework	08/1982	 

-- *Select a State -- -- Select a State first - -- *Select a Degree Field of Study End Date Currently Enrolled?
GPA Start Date Notes... 

Once you receive your Oregon teaching license, you can complete the “Highly Qualified” summary. Please note that this status is not available for all endorsement areas and only applies to teaching licenses.

“Other Professional Licenses” refers to state-issued licenses and certificates other than in education.

EXPERIENCE SUMMARY

I have years of **Teaching** experience.

Teaching experience is considered actual teaching in a scholastic environment

I have years of **Student Teaching** experience.

Student teaching is considered actual student teaching in a scholastic environment.

I have years of **Administrative** experience.

Administrative experience is any experience you have in an administrative role in a scholastic environment.

I have years of **Classified** experience.

Classified experience is considered support-staff positions or any position that was not teaching or administrative, but in a scholastic environment

I have years of **Non-Academic** experience.

Non-Academic experience includes any experience you have that was not in a scholastic environment.



EXPERIENCE IN EDUCATION

Position	State	Employer	Start	End	Reason	Action
Student Teaching / Intern	Oregon	GLADSTONE SD 115	09/2011	Current	Student Teaching	
Student Teaching / Intern	Oregon	GLADSTONE SD 115	09/2011	Current	Student Teaching	
Classified	Oregon	GLADSTONE SD 115	07/2004	05/2008	Change to Teaching Position	
Volunteer	Washington	TACOMA SCH DIST 10	09/1993	05/1997	Relocated	

-- Select Position -- -- *Select State -- -- Choose State first --

*School name

*Begin Date *End Date *Years *Months -- Select FTE --

Current employer -- Select Discipline --

Level Supervisor first name Supervisor last name Supervisor phone Supervisor email

Birth - Pre-K -- Select Reason for Leaving -- Salary

Early Childhood Elementary Job Duties/Notes



WORK EXPERIENCE

Organization	Position	State	Start	End	Reason	Action
Clark College	Assistant Registrar	Washington	01/1994	06/2004	Current Position Cut	
San Francisco Music Box Company	Manager	Oregon	01/1998	12/2003	Career Advancement	
Pacific NW Cafes	Barista	Oregon	06/1997	08/2000	Career Advancement	

“Experience in Education” includes volunteer, paid, and student teaching/practicum/internship experiences in education.

“Work Experience” includes all volunteer and paid experiences that occurred outside the field of education.

REFERENCES

Name	State	Phone	Email	Relationship	Action
Bea Holliman	Oregon	503-659-2288	b_holliman@gladstone.k12.or.us	Principal	 
Leon Faldo	Washington	206-555-9875	leon-faldo@wednet.edu	Supervised volunteer work	 
Richard Havens	Oregon	503-659-2288	rhavens@gladstone.k12.or.us	Mentor Teacher	 
Kathy Bauer	Oregon	503-768-6100	kbauer@lclark.edu	Supervising Teacher	 

<input type="text" value="*First name"/>	<input type="text" value="*Last name"/>	<input type="text" value="*Relationship"/>	<input type="text" value="*Phone"/>
<input type="text" value="Street Address"/>		<input type="text" value="Position"/>	<input type="text" value="# years known"/>
<input type="text" value="City"/>	<input type="text" value="-- Select State -"/>	<input type="text" value="Zipcode"/>	<input type="text" value="Email address"/>
			<input type="text" value="Alternate Phone"/>



Ideal references include 3-5 people who have observed your experience in schools or in an environment where you used related skills. Mentors, supervisors, administrators, and volunteer supervisors all can be ideal candidates to serve as references.

Guidelines and assistance for reference writers can be found on the K-12 Career and Licensing Services' "Reference Writers" website at:

http://graduate.lclark.edu/career_and_licensing/k-12/references/

SKILLS

Type	Skill	Proficiency	Years Exp.	Notes/Comments	Action
Visual/Performing Arts	Theatre - Drama	Highly Skilled	25	I have years of personal experience in acting, set design, and direction. I am particularly passionate about using aspects of drama in my classroom.	
Learning / Teaching Techniques	Advanced Placement	Received Training	1	Currently completing student teaching in an AP classroom.	
Advising / Clubs	Outdoor Education	Advisor - Assistant	15	Through OMSI's programs, I have years of experience in working with middle school-aged children in the outdoors.	
World Languages	American Sign Language	Beginning Speaker	20	Have taken a basic ASL class and can communicate very basic information.	
Computer Technology	PC/Windows	Highly Skilled	30	Familiar with and adept at using most technologies including: Windows- and Apple-based operating systems; Microsoft Office Suite (including Word, Excel, and Powerpoint); e-mail; basic web design; social networking; cell-phones; voice-mail systems; et cetera.	
Clerical / Secretarial	Data Entry	Highly Skilled	10	Years of experience in both data entry and reporting out of student databases.	
English / Language Arts	Poetry	Skilled	20	I am an avid poet and have worked with children and their families on communicating through poetry.	
Learning / Teaching Techniques	International Baccalaureate (IB/IBO)	Skilled	1	The courses in which I am student teaching are part of an IB program.	
Physical Education / Health	First Aid	Highly Skilled	1		
English / Language Arts	Writing	Highly Skilled	1		
World Languages	Chinese	Native Speaker	40	Grew up in a household where the primary language was Mandarin.	
Coaching	Rowing / Crew	Coach - Assistant	1	Served as assistant crew coach while injured and unable to row in my women's varsity boat.	

-- *Select Skill Type --

-- Choose Skill Type --

-- Choose Skill Type --









Level

Birth - Pre-K

Early Childhood

Include no more than 8-10 "skills." Be aware that, if you include coaching/advising/outdoor school skills, you may be called on to work in these areas.

HOBBIES/AWARDS

Type	Description	Action
Community Service	Homeless meals; teaching English; reading to children and the elderly; outdoor education.	 
Hobby	Geocaching; cross-country skiing; orienteering; volkswalking.	 
Membership	Student membership: National Council of Teachers of English	 
Award	University of Puget Sound Dean's List, Fall 1993-Spring 1997	 

-- Select Type --

*Description (100 chars max)



PREFERENCES

	*1st Preference	2nd Preference	3rd Preference
Location	Oregon - Portland Metro	Oregon - Willamette Valley	Oregon - All
Subject	English / Language Arts	Elementary Education (Multiple Subj)	Science - Biology
Level	6-8	1-3	9-12
Schedule	Full Time	Full Time	Full Time
School Type	Public School	Public School	Public School



Be sure to list all professional memberships in the "Hobbies/Awards" section (ie, OEA, OSCA, NASP, professional subject area organizations).

At this time, it is primarily Oregon schools who use EdZapp. Select those regions of the state in which you are truly interested in working and/or relocating. At the early stages of your job search, it is okay to list "full time" as your "schedule" preference, if that is truly your preferred schedule.

EdZapp Hints and Tips

- Check and double-check spelling and grammar.
- Fill the application out completely and update regularly.
- Complete and make the first draft “visible” by January 31 (including attaching your resume, transcripts, and a note indicating your license status).
- Upload letters of recommendation as soon as possible.
- Complete district-specific essay and character questions and upload district-specific documents as early as possible (January/February/March).
- NB: Portland Public Schools and out-of-state districts do not typically use EdZapp.