

School Counseling Program Recommendation for Admission

Applicant

Please type or print in ink.

Name last first middle former names

Permanent home address street city state zip

Mailing address (if different from above)

Phone Fax E-mail

Name of reference

Title Organization

Applicant's access waiver: Please note that the following waiver is not required as a condition of admission or for receipt of financial aid or any other services and benefits from the Lewis & Clark Graduate School of Education and Counseling.

I waive my right, provided by the Family Educational Rights and Privacy Act of 1974 (the Buckley Amendment), to examine this letter.

Applicant signature Date

Recommendation Writer

Please type or print in the spaces below. Recommendations written on letterhead may also be attached. Please complete both sides of this form.

This recommendation may be included in an internship or practicum placement application.

You have been asked to serve as a reference for an applicant to the School Counseling Program at the Lewis & Clark Graduate School of Education and Counseling. We seek your candid appraisal of the applicant's personal qualities, academic potential, and professional promise. Please be objective, frank, and specific regarding both the strengths and the limitations of the candidate. (Please note that the applicant may see your letter unless he or she has signed the above waiver.) Thank you for your help.

How long have you known the candidate and in what capacity?

over

Please use the following scale to rate this candidate in the areas listed below.

4=high

3=above average

2=average

1=low

NA=no basis for judgment in this area

	4	3	2	1	NA
Willingness to take risks					
Ability as a leader					
Ability to advocate for others					
Promotion and acceptance of diversity					
Commitment to educational equity for all students					
Ability to effectively collaborate with others					
Organization and effective time management					
Ability to develop and exercise vision (i.e., a self-starter)					
Articulation in the oral expression of ideas					
Articulation in the written expression of ideas					
Willingness and ability to embrace change					
Potential for academic success					
Awareness of self-care					
Exercise of mature judgment					
Understanding of human behavior					
Dependability					
Emotional stability					

In the space below, please make additional comments regarding the applicant's ability and potential in relation to the profession of school counseling:

Yes No If additional information regarding this candidate is desired, would you be willing to be contacted by phone?

Reference's name _____ Phone _____

Title _____ Organization _____

Address street _____ city _____ state _____ zip _____

Signature _____ Date _____

Please mail this recommendation to:

Office of Admissions, MSC 87
 Lewis & Clark Graduate School
 of Education and Counseling
 0615 S.W. Palatine Hill Road
 Portland, Oregon 97219-7899